



School of Pharmacy

TEMPLE UNIVERSITY

Regulatory Affairs and Quality Assurance Graduate Program

Temple University School of Pharmacy
Regulatory Affairs and Quality Assurance Graduate Program
425 Commerce Drive, Suite 175
Fort Washington, PA 19034
Phone: 267.468.8560 Fax: 267.468.8565

Summer 2023 - Registration Form for Online Courses

REGISTER EARLY to Guarantee Your Spot in a Class. PLEASE PRINT CLEARLY.
Email completed form to QARAREG@temple.edu or Fax to 267.468.8565.

Continuing Students: 9-digit TUID TUmail

All Students: Name

Home Address (Check, if address change)

City State Zip

Are you a Pennsylvania Resident? Yes No If yes, for how long?

Personal Phone (REQUIRED) Work Phone Ext

Home Email Work Email

Name of Employer

Title Department

Employer Street Address Mailstop (Check, if address change)

City State Zip

Year received Undergraduate Degree Major Year received Master's Major

Is this your first RA and QA course at Temple?

Yes Did you include the state residency form? (We cannot process your registration without it).

No If no, how many courses have you completed so far:

NEW STUDENTS must:

- 1) watch the online course tutorial. Jot down the password at the end and include it on page 3.
2) Include the Temple U State Residency form
3) Include a copy of your resume and photocopies of all undergraduate and graduate transcripts
4) Include a color photo of yourself OR email the photo to garareg@temple.edu. Make sure you include your name.
New students who earned all degrees abroad must include photocopies of TOEFL/ IELTS score and WES/ECE report

Are you: Non-Matriculated Matriculated (which means accepted into the MS degree program)

Do you plan to pursue the MS Degree? Yes No

Which degree do you plan to pursue: RAQA PRS GCPR ABMRA Expected year to graduate:

Which certificate do you intend to pursue?

- Drug Development Clinical Trial Management Medical Devices Global Pharmacovigilance
Food RA and QA Generic Drugs Basic Pharmaceutical Development Labeling, Advertising & Promotions
Pharmaceutical Manufacturing Sterile Process Manufacturing Biopharmaceutical Manufacturing (Biotechnology)
Validation Sciences Biologics & Biosimilars: Regulatory Aspects Biologics & Biosimilars: Manufacturing
Post Master's Certificate (indicate which one :)

Applicant's Signature: Date:

RAQA Tuition for each 3-Credit Course: PA Resident \$3,393.00 Non-Resident: \$4,218.00

University Services Fee (based on credits): 1 - 4.9 credits: \$106.00 5 - 8.9 credits: \$176.00 9 + credits: \$233.00

On the pages that follow, please check which online course you wish to register for and make sure you complete and include the Proctoring pages.



**Proctoring Procedures**

**STUDENT AGREES TO THESE PROCEDURES:**

1. I agree to take the exam on the designated exam date. If I need to take the exam on a different date due to a documented emergency, I will be charged a non-refundable fee of at least \$25 to take a makeup exam. I agree to take the makeup exam within 1 week (no exceptions). If I do not, the grade for the exam is an automatic 0.
2. I understand that I may pay a \$15.00 fee for each exam which uses RPNOW and that the fee is paid directly to RPNOW via credit card at the start of the exam.
3. I will show photo ID at the start of the exam and observe appropriate conduct throughout the test.
4. During the exam, I will observe appropriate test procedures, which include staying in the room. **Unless otherwise specified by written instructions on the exam, I will not** use books, notes, a cell phone, pagers, electronic devices, laptops or computers or the Internet (except for using the RPNOW online system).
5. I will abide by Temple University's code of academic honesty. Submitting false information on this form or not following RAQA policies for proctored exams is subject to disciplinary action. See: <https://pharmacy.temple.edu/raqa/student-policies-and-services/academic-honesty>
6. I will not copy RAQA exams or any portion of RAQA exams or discuss the content of any aspect of them with students, work colleagues, or friends either verbally or through electronic means or social media (including, but not limited to email, Twitter, Facebook, pagers, etc.) before, during, or after the exam.
7. **If my course uses RPNOW, I understand that I must have administrative rights for my computer** (which means I can download programs to the computer).
8. I have reviewed the [Drop/Add policy](https://pharmacy.temple.edu/raqa/applying/student-policies-and-services/dropadd-policy) for RAQA courses and understand that weeknight courses must be dropped before the third scheduled class meeting and weekend courses must be dropped before the second scheduled class meeting, **otherwise I am still financially responsible for tuition.** The Drop/Add policy is available at: <https://pharmacy.temple.edu/raqa/applying/student-policies-and-services/dropadd-policy>

Student Name (print) \_\_\_\_\_ Date \_\_\_\_\_

Student Daytime Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Student Signature \_\_\_\_\_

Course Title and Semester \_\_\_\_\_

Course Instructor \_\_\_\_\_

*This page must be submitted with the Registration Form for Online Courses. We cannot process a registration without this page.*

**Online Courses Summer 2023:**

**Before indicating your course choice, please check one of the required statements:**

\_\_\_ I have not previously taken a Temple RAQA online course.

\_\_\_ I completed a Temple RAQA online course previously and have not changed my computer or location that I'll be using this coming semester. (If I have changed either, I will complete the self-test of online courses before registering).

**You must check and sign the following statements. We will not process registrations without signatures.**

\_\_\_ By registering for any RAQA online course, **I acknowledge I have read and will abide by *Expectations of Online Students*, including the statement about proctored exams.**

\_\_\_ If this is my first Temple U Online course (or if I have changed my computer or location where I will be taking the class), I agree to complete the self-test of Zoom as stipulated in *Expectations of Online Students*. (The link for the Self-Test in that document). **The Password is: \_\_\_\_\_ (REQUIRED).**

\_\_\_ I understand that I am required to take proctored exams on a specified date. **If I know in advance that I cannot take the exam for a course on the designated date, I will select another course.** If I am unable to make the exam due to a documented emergency, I agree to pay a \$25.00 exam change fee. For subsequent exams, the fee increases to \$35.00 per exam change. The third time the charge is \$50.00. All subsequent requests are \$100 per exam.

\_\_\_ **I have purchased a headset with a microphone and a webcam for my computer, which are required to participate in RAQA Zoom courses** to ensure that all students enjoy a great online learning experience. Students who do not have microphone headsets or webcams will be dropped and not allowed to register in future semesters.

\_\_\_ I agree to test my headset with Dave Brickett (dbrick@temple.edu) or Mike Doukas (mdoukas@temple.edu) between April 10, 2023 and May 12-, 2023.

\_\_\_ I agree to purchase a webcam for my computer (if one is not already built in) to participate in Online Courses.

\_\_\_ If my courses use RPNOW online proctoring, I understand that I must have administrative rights to the computer I use, so I can download RPNOW. (Many work computers have firewalls which block external programs from being used.)

\_\_\_ Once I obtain a TUmial account, I will forward the address to the RAQA Office. If I do not have a TUmial account or a headset with microphone or have not tested Zoom two days before the class starts, my registration may be cancelled.

**I understand that I must check TUmial to receive the link for the first and all subsequent class meetings.**

Signature \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

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**Check the course(s) for which you wish to register (maximum of two):**

\_\_\_ **5000. KENX Conference (1.5 credits earned for each conference attended). Call office for details.**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring. I wish to register for*

1) \_\_\_ **Laboratory University** (May 9 - 11) Virtual and In-Person (San Diego)

\_\_\_ *I plan to attend the above conference(s) \_\_\_ in person OR \_\_\_ virtually.*

2) \_\_\_ **Microbiology University** (June 20 - 22) Virtual and In-Person (Philadelphia)

\_\_\_ *I plan to attend the above conference(s) \_\_\_ in person OR \_\_\_ virtually.*

*Coming Fall 2023: GMP University (Aug 21 – 23) – Philadelphia and online*

\_\_\_ **5401. Fundamentals of Pharmacology and Pharmacokinetics (990) crn: 13329 (Tuesdays and Thursdays – 6 weeks)**

\_\_\_ *I have a science background and have attached a copy of my resume.*

\_\_\_ **5459. Drug Development (990) crn: 2539 (Saturdays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ **5459. Drug Development (991) crn: 6040 (Tuesdays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ **5459. Drug Development (992) crn: 7675 (Thursdays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ **5477. Good Manufacturing Practices (990) crn: 4136 (Mondays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ **5478. High Purity Water Systems (990) crn: 12414 (Tuesdays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ *I completed a college-level chemistry course.*

\_\_\_ **5479. Advanced Good Manufacturing Practices – Defining “c” (990) crn: 7676 (Tuesdays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ *I have completed Good Manufacturing Practices (5477) in \_\_\_\_\_ (list semester and year) OR*

\_\_\_ *I have attached my resume, which indicates at least 5 years of GMP experience.*

\_\_\_ **5493. Sterilization Processes (990) crn: 13330 (Mondays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ *I have a strong science background and have included my resume.*

\_\_\_ **5494. Quality Audit (990) crn: 4137 (Thursdays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ *I have completed \_\_\_ GLPs (5476) or \_\_\_ GMPs (5477) or \_\_\_ GCPs (5536) or \_\_\_ Advanced GMPs (5479) in \_\_\_\_\_ (list semester and year).*

\_\_\_ **5502. Regulation of Medical Devices: Submissions (990) crn: 13332 (Wednesdays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ **5509. Pediatric and Orphan Drug Regulations (990) crn: 12641 (Thursdays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ **5515. Biologics/Biosimilars: A Regulatory Overview (990) crn: 10666 (Wednesdays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

\_\_\_ *I have completed Drug Development (5459) in \_\_\_\_\_ (list semester and year).*

\_\_\_ *I have a science background and have attached a copy of my resume.*

\_\_\_ **5536. Good Clinical Practices (990) crn: 3423 (Wednesdays)**

\_\_\_ *I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.*

*Continued on next page....*

- \_\_\_\_\_ **5537. Clinical Trial Management (990) crn: 5872 (Tuesdays)**  
\_\_\_\_ I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.  
\_\_\_\_ I completed Good Clinical Practices (5536 or P383) in \_\_\_\_\_ (list semester and year) OR \_\_\_\_ I have attached my resume which indicates industry GCP experience.
- \_\_\_\_\_ **5538. Clinical Drug Safety and Pharmacovigilance (990) crn: 13333 (Wednesdays)**  
\_\_\_\_ I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.  
\_\_\_\_ I have completed Good Clinical Practices (5536 or P383) in \_\_\_\_\_ (list semester and year) OR \_\_\_\_ I have Included my resume which indicates industry GCP experience.
- \_\_\_\_\_ **5547. Projects Management for Clinical Trials (990) crn: 11572 (Mondays)**  
\_\_\_\_ I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.
- \_\_\_\_\_ **5575. Regulatory Sciences: Managing the Guidelines for Quality (990) crn: 13334 (Tuesdays)**  
\_\_\_\_ I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.  
\_\_\_\_ I have a strong science background and have included my resume with this registration form.
- \_\_\_\_\_ **5591. Global Regulatory Affairs (990) crn: 1733 (Mondays)**  
\_\_\_\_ I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.  
\_\_\_\_ I have completed \_\_\_\_ Drug Development (5459) in \_\_\_\_\_ (list semester and year) **OR**  
\_\_\_\_ Food and Drug Law (5592) in \_\_\_\_\_ (list semester and year).
- \_\_\_\_\_ **5592. Food and Drug Law (990) crn: 1734 (Wednesdays)**  
\_\_\_\_ I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.
- \_\_\_\_\_ **5592. Food and Drug Law (991) crn: 5886 (Tuesdays)**  
\_\_\_\_ I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.
- \_\_\_\_\_ **5595. Food Law (990) crn: 13335 (Thursdays)**  
\_\_\_\_ I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.
- \_\_\_\_\_ **5601. Industry Interactions with FDA and Health Authorities (990) crn: 13336 (Mondays)**  
\_\_\_\_ I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.
- \_\_\_\_\_ **8004. Manufacturing - Solid Dosage Forms: Small Molecules (990) crn: 13331 (Thursdays)**  
\_\_\_\_ I understand that I must pay a \$15.00 fee to PSI RPNOW for online proctoring.  
\_\_\_\_ I have a strong science background and have included a copy of my resume with this registration form.